

REQUEST FOR APPLICATIONS FOR GRANT-IN-AID FUNDING 2022/2023: SOCIAL DEVELOPMENT AND ECD DEPARTMENT

The City of Cape Town's Social Development and Early Childhood Development (SD&ECD) Department invites applications from registered organisations located within the municipal boundaries of the City of Cape Town.

Applications should be focused on providing creative and innovative programmes and/or services that address any of the following:

People Living on the Street Programme

- The key objective of the GIA Programme is the provision of a phased reintegration programme through **confirmed additional bed spaces** at shelters/safe spaces
- The second objective is the provision of a developmental/residential programme for people living on the street, focusing on breaking the cycle of substance abuse, anti-social behaviour and towards reintegration
- Thirdly, provision of programmes promoting entrepreneurial activities of people living on the street, and moving the programmes towards sustainability

Applicants to note that the department aims to maximise its Return on Investment (ROI) through a collaborative funding model that will include a skills transfer component and project output alignment to the Integrated Development Plan and business objectives.

Proposals for Grants-in-Aid must be made in writing on an official application form (available from all subcouncil offices and online on www.capetown.gov.za/grants-in-aid). Project proposals must be confined to municipal responsibilities and further the strategic aims of the City as set out in the IDP, Economic Growth Strategy and Social Development Strategy, as well as support the City's endeavours to build a City of Hope. Applicants should take note of the Grants-in-Aid Policy, which is available on request or from the City's website when preparing their budget.

An amount of approximately R8.4 million is available for allocation. The minimum amount per application per project is R15 000. Applicants must be realistic when drafting proposals as funding is limited. Not all applicants will receive funding and the City will not fund entire proposals.

All applications must be accompanied by:

- City's supplier database number. Organisation must be registered on the Supply Chain Management database: www.capetown.gov.za/Eservices
- Organisation must be registered on the National Treasury's supplier database: MAAA0524789 <https://secure.csd.gov.za/>
- If the organisation is registered as a VAT Vendor, it must submit a zero-rated tax invoice that will include the City's VAT number 4500193497.
- Certified copies of board member's/management committee's identity documents OR certified copies of IDs of the organisation's chairperson and treasurer
- Minutes of the organisation's AGM - not older than 18 months
- A copy of the latest, audited financial statements or audit certificate if grant funding was received from the City in previous financial years. The amount of the grant received must be indicated. Where the amount of the grant previously received per project was R50 000 or less, only a copy of the final expenditure report relating to previous year must be attached.
- A copy of the organisation's constitution
- A copy of the organisation's latest municipal rates and services accounts (If applicable)
- Valid tax clearance certificate (applications will not be accepted without a valid tax clearance accompanying the application)
- Date of establishment of organisation
- Type of organisation (NPO, Section 21 company)
- Details of previous funding by the City
- Details of other funding received from the City for the current financial year
- Detailed description of project to be implemented
- Information on how the allocation of a grant-in-aid will promote job creation and the estimated number of job opportunities it will create
- Detailed breakdown of project costs
- Project start and end date
- A detailed business plan explaining funding proposal applied for
- An approved population certificate when applicable
- Electronic submissions must be submitted in PDF format with a maximum of 2MB per document

Applicants must read the application forms thoroughly and ensure that they comply with all documents that must accompany their applications.

Failure to produce all relevant documentation will result in disqualification of the application.

SD&ECD will host an information session for interested parties prior to the closing date for applications. Communication confirming the date for the information session will be done via our respective area offices.

Please email the completed application, with all relevant supporting documentation, to SocialDevelopment@capetown.gov.za or hand it in at the SD&ECD department offices closest to you by 12:00 on 7 December 2022:

AREA NORTH	1st Floor, Bloemhof Building, 112 Edward Street, Bellville	021 444 3076
AREA EAST	Ground Floor, Omniforum Building, 94 Van Riebeeck Street, Kuilsrivier	021 400 9117
AREA CENTRAL	Unit 201, Block 2, De Tijger Office Park, Hannes Louw Drive, Parow	021 444 2422
AREA SOUTH	3rd Floor, 200 Main Road, Claremont	021 444 2880 / 021 444 6601

All applications for Grant-in-Aid funding will be assessed in accordance with the Grants Policy and conform to the Municipal Financial Management Act, Act 56 of 2003.

Contact Genevieve Adams on 021 400 1139 or SocialDevelopment@capetown.gov.za for official grant application forms or for more information.

LUNGELO MBANDAZAYO
CITY MANAGER
CTA159/2022



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